

APPLICATION FOR EMPLOYMENT • BRIDGEWATER RETIREMENT COMMUNITY

- An Equal Opportunity Employer -

To help us learn about your experience, abilities, and interests, please complete all items on this application. Information you provide will be checked for accuracy. We offer equal opportunities regardless of race, religion, age, sex, marital status, national origin or disability. The use of the form does not indicate a position is available and does not obligate us in any way. This application will remain on active file for three months from application date.

PERSONAL

NAME	Last	First	Middle	Social Security No.
ADDRESS	Street	City	State	Zip (Area) Telephone
Are you over age 18? Yes _____ No _____ If no, employment is subject to verification that you are of minimum legal age.				
Have you been employed by Bridgewater Retirement Community before?			Yes _____ No _____	
If yes, date:		Department:		
Have you applied for work at Bridgewater Retirement Community before?			Yes _____ No _____	
If yes, date:		Department:		

EMPLOYMENT • EDUCATION • EXPERIENCE

DATES From To	EMPLOYER (Most Recent First)	JOB TITLE	MAJOR DUTIES	SUPERVISOR NAME-TITLE	REASON FOR LEAVING
	Name _____ Address and Telephone				
	Name _____ Address and Telephone				
	Name _____ Address and Telephone				
	SCHOOL	MAJOR SUBJECT	CIRCLE LAST YEAR COMPLETED	DID YOU GRADUATE?	CERTIFICATE/ DEGREE?
	Name Location		1 2 3 4		
	High School		1 2 3 4		
	College		1 2 3 4		
	Other				
Explain any period not covered by employment or school dates:					

Name

Job Wanted

Hours Wanted

Date

REFERENCES

NAME THREE PERSONS (NOT RELATIVES) WHO KNOW YOUR QUALIFICATIONS:			
Name	Address	Business and Position	Telephone
			Home: Work:
			Home: Work:
			Home: Work:

MISCELLANEOUS

Are you employed now? Yes _____ No _____

Does your present employer know you are considering an employment change? Yes _____ No _____

May we contact your present employer? Yes _____ No _____

Why do you want to make a change? _____

Do you have any commitments to other employers which might affect your employment with us? _____

Are you the subject of any pending charges or...

Have you ever been convicted of a crime except a minor traffic violation? Yes _____ No _____
If so, indicate date, offense, and court (name and location) _____

Please provide any other information you think would be helpful to us in considering you for employment, such as accomplishments, activities and workshops. _____

When unable to reach you at your given telephone number or in case of an emergency, contact:

_____	_____	_____
Name	Address	Telephone

APPLICANT'S AGREEMENT AND CERTIFICATION

"I certify that the statements I have given in this application are true. I authorize verification of such statements through the use of information in this application and authorize all references and any other persons to answer all questions related to my ability, character, reputation, and previous employment record. I agree that if any statements are found to be false in any way, that will constitute sufficient reason for denial of employment or discharge. I understand that if employed, policies and rules which are issued are not conditions of employment and that the employer may revise policies or procedures, in whole or in part, at any time. I further understand that nothing in this employment application or in the granting of an interview is intended to create an employment contract between the company and myself for either employment or for the providing of any benefit; and that if employed, my employment is terminable at the will of either the company or myself."

Date

Signature of Applicant